

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES REGULAR MEETING
APPROVED MINUTES**

Tuesday, April 11, 2023
7:00 PM



CALL TO ORDER AT 7:00 P.M.

A. ROLL CALL: Supervisor Heise , Treasurer Doroshewitz , Clerk Vorva ,
Trustee Buckley , Trustee Stewart

EXCUSED: Trustee Monaghan
Trustee Curmi

ALSO, PRESENT: Assistant Police Chief D. Kudra
Fire Chief P. Conely
Kevin Bennett, Attorney
Atty Kevin Bennett
Denisa Terrell, Recording Secretary
4 Members of the public

PLEDGE OF ALLEGIANCE Daniel Kudra

**PRESENTATION OF PROCLAMATION FOR NATIONAL PUBLIC SAFETY
TELECOMMUNICATORS WEEK**

The Proclamation for National Public Safety Telecommunicators was presented by Supervisor Heise to Dispatcher Cassandra Bulmer with appreciation.

B. APPROVAL OF AGENDA

Tuesday, April 11, 2023

Moved by Clerk Vorva and seconded by Treasurer Doroshewitz to approve the Agenda for the Board of Trustees meeting of April 11, 2023.

All Ayes

C. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes

- Regular Meeting, March 14, 2023

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D.2 Consent Agenda – New Business

- a. Road Right of Way and Utility Easement for Robertson Margate LLC/Margate Single Family Condominium, **Resolution #2023-04-11-16**, *Township Engineer Jeremy Schrot*
- b. Sanitary Sewer Easement for Robertson Margate LLC/Margate Single Family Condominium, **Resolution #2023-04-11-17**, *Township Engineer Jeremy Schrot*
- c. Onsite Water Main Easement for Robertson Margate LLC/Margate Single Family Condominium, **Resolution #2023-04-11-18**, *Township Engineer Jeremy Schrot*
- d. Off-site Water Main Easement for Robertson Margate LLC/Margate Single Family Condominium, **Resolution #2023-04-11-19**, *Township Engineer Jeremy Schrot*
- e. Wayne County Storm Water Permit M-52802 and Storm Drain Agreement for Robertson Margate LLC/Margate Single Family Condominium, **Resolution #2023-04-11-20**, *Township Engineer Jeremy Schrot*
- f. David R Metzner, Right of Way/ 10' Foot Drainage Improvement Easement, **Resolution #2023-04-11-21**, *Township Engineer Jeremy Schrot*
- g. Police Department Carpet, Painting, and Countertop Project, **Resolution #2023-04-11-22**, *Assistant Police Chief Daniel Kudra*

D.3 Consent Agenda - Acceptance of Communications, Correspondence, and Reports

- a. Reports:

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- Building Department Monthly Report - March 2023
- Fire Department Monthly Report - March 2023
- Planning Department Monthly Report - March 2023
- Police Department Monthly Report - March 2023
- FOIA Monthly Report - Clerk's Office - March 2023
- FOIA Monthly Report - Police Department - March 2023

D.4 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	1,320,682.95	54,624.63	1,375,307.58
Drug Forfeiture Federal	262	16,281.32	37,264.00	53,905.32
Drug Forfeiture State	265	.00	.00	.00
Drug Forfeiture IRS	266	.00	919.98	919.98
ARPA	285	.00	38,782.75	38,782.75
Improv. Rev.	446	.00	.00	.00
Senior Transportation	588	7,319.49	1,380.24	8,699.73

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Water/Sewer Fund	592	684,127.67	19,214.70	703,342.37
Solid Waste Fund	596	7,477.05	182.00	7,659.05
Tax Pool	703	.00	.00	.00
Police Bond Fund	710	100.00	.00	100.00
Special Assessment Capital	805	.00	3,883.00	3,883.00
TOTALS:		2,035,988.48	156,611.30	2,192,599.78

Moved by Clerk Vorva and seconded by Trustee Stewart to approve the Consent Agenda for the Board of Trustees meeting of April 11, 2023, as amended.

Roll Call Vote.

All Ayes of Those present.

Trustee Stewart thanked Treasurer Doroshewitz for oversight and accountability of depositaries.

D. PUBLIC COMMENT (*Limited to 3 Minutes*)

Debra Persod expressed concern about the noise ordinance and if it is monitored. Trustee Stewart suggested that the police should be contacted. Supervisor Heise also suggested there may be a homeowner association policy that addresses noise.

Grace Smodes assistant to County Commissioner Terry Marecki left brochures to make sure residents have contact information for Wayne County Government offices.

E. NEW BUSINESS

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1. Public Hearing Regarding the Establishment of an Industrial Development District at the "Halyard Ridge Business Park" (MITC Parcel 14), *Clerk Jerry Vorva*

Moved by Clerk Vorva supported by Treasurer Doroshewitz to open the public hearing for the Establishment of an Industrial Development District at Halyard Business Park.

Roll Call Vote.

All Ayes of Those Present

Public Hearing Opened at 7:18 p.m.

There were no public comments.

Moved by Treasurer Doroshewitz supported by Clerk Vorva to close the public hearing for the Establishment of an Industrial Development District at Halyard Business Park.

Roll Call

All Ayes of Those Present

Public Hearing Closed at 7:19 p.m.

2. Establishment of an Industrial Development District for the "Halyard Ridge Business Park" (MITC Parcel 14), **Resolution #2023-04-11-23**, *Supervisor Kurt Heise*

A representative, Mr. McSweeney provided an overview of the development of Halyard Ridge Business Park. It is the intention to develop the space for industrial warehouse usage.

Moved by Clerk Vorva and supported by Trustee Stewart to adopt Resolution 2023-04-11-23 Establishing an Industrial Development District for a Parcel on Ridge Road, south of Five Mile, for the "Halyard Ridge Business Park" a/k/a MITC Parcel 14.

Roll Call Vote.

All Ayes of Those Present

3. Public Hearing for an IFT Application of Choctaw-Kaul Distribution Company for Industrial Facilities Exemption Certificate for a New Facility, *Clerk Jerry Vorva*

Moved by Clerk Vorva supported by Trustee Stewart to open the public hearing for the Application of Choctaw-Kaul Distribution Company for an Industrial Facilities Exemption.

Roll Call Vote.

All Ayes of Those Present

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The Public Hearing Opened at 7:34 p.m.

There were no public comments.

Moved by Clerk Vorva supported by Trustee Stewart to close the public hearing for the Application of Choctaw-Kaul Distribution Company for an Industrial Facilities Exemption.

Roll Call

All Ayes of Those Present

The Public Hearing Closed at 7:35 p.m.

4. Application by Choctaw-Kaul for Industrial Facilities Tax Abatement (IFT) for Halyard Ridge Industrial Development District, **Resolution #2022-04-11-24**, *Supervisor Kurt Heise*

Supervisor Heise provided clarification that the tax abatement will be for 7 years.

Moved by Clerk Vorva supported by Trustee Buckley to approve Resolution 2023-04-11-24, the application by Choctaw-Kaul Distribution Company for a seven-year Industrial Facilities Tax Abatement for their proposed facility at the Halyard Ridge Industrial Development District, pending final review by the Township Attorney.

All Ayes of Those Present.

Motion Passed.

5. FY 2023 Budget Adjustments and FY 2022 Project Carryforwards, **Resolution # 2023-04-11-25**, *Deputy Finance Director Carole Rochon, Clerk Jerry Vorva*

Moved by Clerk Vorva supported by Treasurer Doroshewitz to authorize the Finance Director or representative to amend budgets for all Fund appropriations in the amount of \$162,600 and a budget cancelation in the amount of \$67,000, Recognizing Downtown Development Authority Fund revenues in the amount of \$25,000, Appropriating ARPA fund balance in the amount of \$867,600 with budget and revenue cancelations of \$67,000 each. Appropriating \$44,100 to the Federal Drug Forfeiture Fund, and the appropriation of the Water & Sewer Fund net position in the amount of \$12,600 as proposed and to appropriate fund balance for All Funds requested to the accounts as outlined and attached.

All Ayes of Those Present.

6. Rescission of Board Resolution #2019-06-25-63 and Reassignment of Funds, **Resolution # 2023-04-11-26**, *Treasurer Bob Doroshewitz*

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Moved by Clerk Vora supported by Treasurer Doroshewitz that the Board of Trustees adopt Resolution #2023-04-11-26 rescinding Board Resolution #2019-05-25-63 and allocating unspent funds the amount of \$129,244 to the Township's OPEB Account (GL #101-000-381.000).

All Ayes of Those Present.

7. Resolution to Encumber Fund Balance Amounts for Various Capital Improvement Projects, **Resolution # 2023-04-11-27**, *Supervisor Kurt Heise, Treasurer Bob Doroshewitz, Clerk Jerry Vorva*

Supervisor Heise shared that the encumbered fund balance amounts for the fiscal year 2024 will apply in the following five areas:

- \$500,000 for Police & Dispatch Capital Improvement Plan
- \$500,000 for Fire Department Capital Improvement Plan
- \$350,000 for Recreation Capital Improvements
- \$250,000 for Township Buildings Capital Improvement Plan
- \$200,000 for 2024 Election Compliance

He also shared future encumbrances would be approved by the Board for the fiscal year 2025 and thereafter if funds are available.

Moved by Supervisor Heise supported by Trustee Stewart to approve Resolution # 2023-04-11-27 for the Charter Township of Plymouth, Michigan to maintain a General Fund unassigned fund balance of at least 15% of the annual expenditures and to appropriate \$1.8 million to an Assigned Capital Improvement fund balance from the General Funds unassigned fund balance, for use in repair /replacing building (s), Recreation and Election Services, Police and Fire vehicles and equipment needs for the fiscal year 2024; once the assignment of fund balance is imposed, the assignment can only be removed by the Board of Trustees to redirect the funds for other purposes, such as unassigned fund balance to maintain the minimum unassigned fund balance due to the economic climate or other needs as deemed necessary by the Board.

F. PUBLIC COMMENT (*Limited to 3 Minutes*)

There were no public comments.

G. BOARD COMMENTS

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- Clerk Vorva shared that the audit process will begin in April and end in May. There will be a meeting of Wayne County Clerks to review the processes for the 2024 elections.
- Treasurer Doroshewitz shared that the Treasurer's Department completed a settlement with the County that included reviews of spreadsheets marking a one-year accomplishment.
- Trustee Stewart inquired if other communities are passing tax abatements. Supervisor Heise confirmed that tax abatements are not new. It allows the Township to attract new business.
- Supervisor Heise shared that the One Pill Can Kill seminar will take place at Township Hall on 4-12-23 at 7:00 p.m. put on by the Police department.

The next Board of Trustees meeting will take place on April 25, 2023. The Annual Homeowners Association meeting will occur on April 26, 2023 at Township Hall.

H. ADJOURNMENT

Moved by Trustee Stewart and supported by Clerk Vorva to adjourn the Board of Trustees meeting of April 11, 2023, at 8:27 p.m.

All Ayes.

Jerry Vorva, Clerk